UPS ACH Payment Guide

UPS Credit ACH Banking Information (USA, Virgin Islands, & Puerto Rico Only)

Bank Name:	JPMorgan Chase
ACH Bank Address:	131 South Dearborn, 6th Floor
For ACH setup only	Chicago, IL 60603
Bank Phone Number:	800-568-8772
Bank Account Name:	UPS Supply Chain Solutions
Bank Account Number:	731201737
ACH Routing Number:	071000013
Tax ID Number:	94-3083515
Currency:	USD only

What do I need to send an ACH payment using the CTX 820 format?

- ACH-enabled bank account: Ensure your bank account or ACH provider supports ACH payments using the 820 CTX format.

- Remittance details: Gather all the necessary information: the UPS invoice numbers you want to pay, and the amount you want applied to each.

- Payment software or portal: Use your bank or ACH payment provider's online payment portal. You may need to contact them to find out how to enable the CTX 820 format for your payments.

How do I initiate a CTX payment?

1. Log in to your bank's ACH-enabled online platform.

2. Select the option to send a CTX payment.

3. Input the UPS recipient bank details from the top of this letter.

4. Attach the remittance information using your bank's procedures (the invoice numbers you want to pay and the amount you are paying for each).

If you are unable to send CTX 820 format ACH credits through your bank, please send your remittance details (invoice numbers and amounts paid) in an Excel or CSV file to paymentremit@ups.com.

Additional Guidance

- **Provide Accurate Information:** Ensure all invoice numbers and payment details in the CTX file are correct.

- **Include Clear References:** Clearly specify invoice numbers and any necessary identifiers in the remittance advice.

- **Reconcile Payment Totals:** Verify that your CTX remittance advice balances with the total payment amount before sending.